



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region III



SCHOOLS DIVISION OF NUEVA ECJA
 Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100

DIVISION MEMORANDUM

No. 127, s. 2015

TO : Public Schools District Supervisors
 Elementary & Secondary School Principals/OIC's

FROM : The Schools Division Superintendent

Subject: SUBMISSION OF THE SCHOOLS/DISTRICT FEDERATED PTA OFFICERS
 SY 2015-2016

DATE : September 10, 2015

This is to remind all concerned that the submission of the elected School/District Federated PTA Officers for SY 2015-2016 to the Division PTA Coordinator is on or before September 25, 2015 (Attention: Dr. Eva Fe F. Taclibon, Division Araling Panlipunan Supervisor).

Please follow the given format below: (All Elementary/Secondary schools, please submit a list of Federated PTA Officers and a separate list of District Federated PTA Officers).

PARENTS-TEACHERS ASSOCIATION OF _____
 (Name of School)

School Year 2015-2016
EXECUTIVE OFFICERS

POSITION	COMPLETE NAME	CONTACT NUMBER
President		
Vice President		
Secretary		
Treasurer		
Auditor		
BOARD OF DIRECTORS		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
ADVISER (School Head)		

All Federated Presidents of the Districts and Secondary schools shall attend the meeting scheduled at the Amphitheater, Old Provincial Capitol Building, Cabanatuan City, 9:00 A.M. on October 2, 2015.

Immediate dissemination of and compliance with this memorandum is directed.

EDNA SANTOS-ZERRUDO, Ed. D., CESO V
 Schools Division Superintendent