



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region III



SCHOOLS DIVISION OF NUEVA ECIJA

Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100

October 7, 2015

DIVISION MEMORANDUM

No. 148, s. 2015

COMMITTEE ON EDUCATIONAL FIELD TRIPS

To: PUBLIC SCHOOLS DISTRICT SUPERVISORS
 SECONDARY AND ELEMENTARY SCHOOL PRINCIPALS
 SCHOOL GOVERNANCE AND OPERATIONS DIVISION
 ALL OTHERS CONCERNED

1. In connection with the Division Memorandum No. 143, s. 2015 re: *Requirements for Educational Field Trips*, the School Governance and Operations Division (SGOD) will review and evaluate the application and requirements for educational field trips. The following group is hereby designated as Committee on Educational Field Trips:

CHAIRPERSON	Luis M. Calison	Chief, SGOD
MEMBERS	Irylaine T. Gapud	SEPS, Soc. Mob. & Networking
	Lulu B. Diamante	SEPS, HRD
	Maria Luisa L. Gamino	PDO II
SECRETARIAT	Arnold D. De Castro	EPS II, Soc. Mob. & Networking
	Eleanor A. Manibog	EPS II, HRD

2. Committee Duties and Responsibilities:

- The Secretariat will receive and record the submitted application and requirements for educational field trips.
- The Chairperson, together with his members will review and evaluate the submitted requirements in compliance with the checklist listed in the Division Memorandum No. 143, s. 2015.

3. Immediate dissemination of this memorandum is earnestly desired.


EDNA SANTOS-ZERRUDO Ed. D., CESO V
 Schools Division Superintendent