



Republic of the Philippines  
DEPARTMENT OF EDUCATION

Region III

SCHOOLS DIVISION OF NUEVA ECJA

Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100



November 4, 2015

**DIVISION MEMORANDUM**

No. 185, s. 2015

**TRAINING ON DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) and  
DISASTER MANAGEMENT CONTINGENCY PLANNING SEMINAR- WORKSHOP**

**To: All Elementary and Secondary DRRM Coordinators  
District DRRM Coordinators**

**RATIONALE**

Disasters, natural or human-induced hit the country every now and then. This usually results in the tremendous destruction both to life and property. However these natural disasters such as typhoons, earthquakes, storm surges and flood occur mainly because of our geographic location. Many of these emergency situations just cannot be avoided. In our province alone, we were surprised with the devastation brought by Super Typhoon LANDO. With this, we need to revisit our existing disaster plans and take actions on how we could prevent emergencies in the future, mitigate their destructive effects and ensure the provision of assistance to those in need, hence this workshop.

1. In view thereof, the School Governance and Operations Division (SGOD) will spearhead a 1-day training program on Disaster Risk Reduction Management (DRRM) and Disaster Management Contingency Planning Seminar-Workshop on November 17, 2015 at the Nueva Ecija Convention Center, Palayan City.
2. The objectives of the activity are:
  - a. To develop/strengthen awareness of the DRRM School and District Coordinators of the value and the need for intensified school based disaster risk management;
  - b. To provide the participants knowledge and skills leading to the establishment, operationalizing and sustenance of a viable school based disaster risk management program; and
  - c. To formulate Disaster Management Contingency Plan.
3. Enclosure No. 1 is the Program Schedule Matrix.
4. The participants of the training are as follows:
  - SGOD Staff
  - School DRRM Coordinators (Elementary & Secondary)
  - District DRRM Coordinators
5. Participants are expected to be at the venue on the said date. Snacks and lunch will be served. Cost of travel and transportation shall be charged against local MOOE subject to the usual accounting and auditing rules and regulations.
6. Program schedule will be strictly followed. Participants are expected to be on time and engage actively in all the activities.
7. For immediate dissemination and compliance.

  
**EDNA SANTOS ZERRUDO, Ed.D., CESO V**  
Schools Division Superintendent

**INCLOSURE No. 1**

<b>MORNING</b>	
8:00 – 9:00am	<b>REGISTRATION</b>
9:01 – 9:15am	<b>OPENING PROGRAM</b>
9:15 – 10:00am	<b>Session 1: Review of Nueva Ecija Risk Profile</b>
	<b>The PDRRMC System: An Overview</b>
	<b>Criteria in the Declaration of State of Calamity</b>
10:01 – 10:30am	<b>Session 2: Lecture on Fire</b>
10:31 – 11:00am	<b>Session 3: Lecture on First Aid</b>
11:01 – 11:30am	<b>Session 4: Lecture on Flood</b>
11:31 – 11:50am	<b>Session 5: Lecture on Earthquake Drill</b>
11:50am – 1:00pm	<b>LUNCH</b>
1:01pm – 1:15pm	<b>ENERGIZER... ENERGIZER</b>
1:16pm – 2:00pm	<b>Session 5: Orientation on DRRM related DepEd Memorandum</b>
	<ul style="list-style-type: none"> <li>• Student-Led School Watching &amp; Hazard Mapping</li> <li>• Review of School Disaster Committee</li> <li>• Coordination &amp; Information Management Protocols</li> <li>• RADaR Reporting</li> </ul>
2:01pm – 2:30pm	<b>POST EVALUATION / DISCUSSION</b>
2:30pm – 3:00pm	<b>Closing Program</b>
	<ul style="list-style-type: none"> <li>• Awarding of Certificates</li> </ul>