

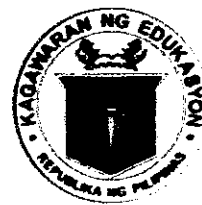


Republic of the Philippines
DEPARTMENT OF EDUCATION

Region III

SCHOOLS DIVISION OF NUEVA ECJA

Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100



October 13, 2015

DIVISION MEMORANDUM

No. 188, s. 2015

To: All School Heads/ Principals (Elementary and Secondary)

RE: ORIENTATION ON SCHOOL BASED MANAGEMENT PROGRAM (SBM)

In support to the effective implementation of DepEd Order No.45, s.2015, *Guidelines on School-Based Management (SBM) Grants for Fiscal year (FY) 2014*, all SBM 2013 recipients are hereby enjoined to attend a 1-day Orientation on School Based Management Program on October 15, 2015, 9:00am at Nueva Ecija National High School Library, Cabanatuan City.

1. This program aims to:
 - a. Conduct orientation to the recipient schools of the 2014 SBM Grant regarding the guidelines set by DepEd Order No. 45, s. 2015 and;
 - b. Provide technical assistance in the formulation of the Work and Financial Plan that corresponds to the standards set by the DepEd.
2. Topics to be discussed are as follows:
 - a. Objectives and Statement of Policy;
 - b. Definition of SBM Terminologies;
 - c. Selection and Allocation Process;
 - d. Eligible activities & expenses;
 - e. Risk Mitigation Strategies;
 - f. Availment and Releasing of funds;
 - g. Liquidation and Reporting of Accomplishments;
 - h. Procurement Process; and
 - i. Roles and Responsibilities.
3. The participants of the orientation are all 2013 SBM Recipients.
4. Participants are expected to be at the venue on the said date. Snacks and lunch will be served. Cost of travel and transportation shall be charged against local MOOE subject to the usual accounting and auditing rules and regulations.
5. For information and compliance.

EDNA SANTOS-ZERRUDO, Ed.D., CESO V
Schools Division Superintendent