



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**

Region III

**SCHOOLS DIVISION OF NUEVA ECJA**

Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100



November 10, 2015

**DIVISION MEMORANDUM**

No. 192, s. 2015

**TS LANDO FINANCIAL ASSISTANCE RECIPIENT SCHOOLS' MEETING**

**To: PUBLIC SCHOOLS DISTRICT SUPERVISORS**

**Clean-up & Minor Damages Repair Financial Assistance Recipient Schools  
Temporary Learning Space (TLS) Recipient Schools**

1. The School Governance and Operations Division (SGOD) will hold a meeting for all recipient schools of the financial assistance for Clean-Up & Minor Damages Repair & provision of Temporary Learning Space (TLS) on November 25, 2015, 9:00 – 3:00PM at Lakewood Country Club, Cabanatuan City.
2. The activity is anchored to the following objectives:
  - a. To bring together all recipients and to establish a common understanding of the requirements/guidelines for utilization of funds;
  - b. To have an update on the status of implementation and liquidation.
3. Participants of the activity will be all recipient schools of the financial assistance for Clean-up & repair of minor damages and provision of temporary learning spaces (TLS).
4. Snacks and lunch will be served. Cost of travel and transportation shall be charged against local MOOE subject to the usual accounting and auditing rules and regulations.
5. For your information and strict compliance.

**EDNA SANTOS-ZERRUDO, Ed.D., CESO V**  
*Schools Division Superintendent*