



Republic of the Philippines
DEPARTMENT OF EDUCATION

Region III

SCHOOLS DIVISION OF NUEVA ECJA

Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100



DIVISION MEMORANDUM

No. 204 s. 2015

**UNESCO TRAINING WORKSHOP ON ICT MULTIMEDIA INTEGRATION
FOR TEACHING AND LEARNING**

To: ICT Coordinators in 108 Secondary Schools and 33 Districts

1. Knowledge Community, the organizer of Next Generation of Teachers Conference 2015, is offering a free training on **UNESCO Workshop on ICT Multimedia Integration for Teaching and Learning** on December 5-6, 2015 to our ICT coordinators (108 Secondary and 33 Elementary Districts) at Catalina Theater Hall of Good Samaritan Colleges in Burgos Avenue, Cabanatuan City.
2. The one-day training to be conducted on 2 consecutive days will help the participants to:
 - a. have a broader yet more refined knowledge of ICT;
 - b. increase and/or update their awareness of the resources available in the UNESCO CDs;
 - c. enhance existing unit and lesson plans by identifying possible points of integration for the resources;
 - d. identify the needs of their particular teaching-learning contexts while keeping their areas of specialization in mind;
 - e. effectively select appropriate resources using available tools; and
 - f. plan and eventually implement a training program for their respective schools.
3. Participants will receive the electronic files (soft copy) of the UNESCO Bangkok E-Learning Series on Information and Communication Technology (ICT) in Education namely:
 - a. Free Software for Educators
 - b. Multimedia Resources
 - c. Web Tools for Educators
 - d. Directory of ICT Resources for Teaching and Learning of Science, Mathematics and Language
 - e. Collection of E-Learning Tools Recommended for Learners Age 3-13
 - f. Collection of E-Learning Tools Recommended for Advanced Learners



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4. The following shall be the schedule of training:

Participants	Saturday (December 5, 2015)	Sunday (December 6, 2015)
ICT District Coordinators (Elementary)	33	-
ICT Coordinators from CD I (Secondary)	35	-
ICT Coordinators from CD II, III & IV (Secondary)		73
	68	73

5. All participants are required to bring their own fully-charged laptops with Windows OS and CDROM, extension cords, and internet connectivity and one lesson plan.
6. Snacks and lunch shall be served during the training.
7. Immediate dissemination of this memorandum is requested.


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Schools Division Superintendent