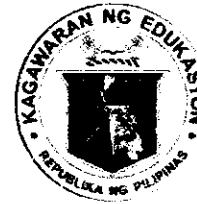


Republic of the Philippines
DEPARTMENT OF EDUCATION

Region III

SCHOOLS DIVISION OF NUEVA ECJA

Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100



MEMORANDUM No. 209 s. 2015

TO: SGOD Chief - Luis M. Calison
CID Chief- Enrique Angeles, Jr.
HRD - Lulu B. Diamante
SBM Coordinator- Rowena Castillo
PSDS- Bernabe Gaya
Principals- Celia Inducil
Alfredo Espinosa

SUBJECT: Regional Level Training of Trainers on the Enhanced School Improvement Process (SIP)

DATE: December 1, 2015

1. The Department of Education Region III will be conducting a three-day Regional Training of Trainers for the Enhanced School Improvement Process (SIP) as per DepEd Order #44, Series 2015 on December 16-18, 2015, 8:00 o'clock in the morning. Venue will be announced later.
2. This programs aims to:
 - a. Train the 151 regional trainers of the Enhanced School Improvement Plan (SIP) using the Continuous Improvement (CI) methodology.
 - b. Provide mechanisms for greater participation and involvement of the school head, teachers and all other stakeholders in the planning and implementation of the SIP using the CI methodology and processes.
 - c. Orient the participants on the steps of the planning process utilizing the CI tools and processes.
3. Participants to this activity are the Division's SGOD Chief, CID Chief, HRD, SBM Coordinator, PSDS and Principals (ES and HS).
4. Foods and accommodation during the duration of the activity shall be charged to SBM/CI support funds per DepEd Order #45, series 2015.
5. Transportation and other incidental expenses shall be charged against school/division MOOE or other local funds subject to the usual accounting and auditing rules and regulation.
6. Immediate dissemination of this memorandum is required.

EDNASANTOS-ZERRUDO, Ed.D., CESO V
Schools Division Superintendent