

Republic of the Philippines  
Department of Education  
Region III  
**DIVISION OF NUEVA ECJA**  
Cabanatuan City

**DIVISION MEMORANDUM**

No. 78, s. 2015

**TO :** Public Schools District Supervisors  
Secondary School Principals/OIC's, Department Heads/Area Chairs  
District AP Coordinators

**Subject :** Araling Panlipunan Meeting

**DATE :** July 13, 2015

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This is to inform the field of the meeting of the District AP Coordinators (Elementary), Department Heads/Area Chairs (Secondary) on July 30, 2015; 9:00 a.m. for District AP Coordinators in the Elementary, 1:30 P.M. for Department Heads/Area Chairs of Secondary Schools, to be held at the Conference Hall, Cabanatuan City.

The agenda for the said meeting are as follows:

- a. Division Action Plan
- b. Action Research
- c. Division Enhancement Training In Geography
- d. Profile of District AP Coordinators
- e. Profile of AP G7 to G10 Teachers
- f. K to 12 Issues and Concerns
- g. Submission of the Five (5) Least and 5 Most Learned Competencies in AP Grade 7-10
- h. Submission of the Updated list of SPGO/SSGO
- i. Assessment of PTA and SPGO/SSGO (Findings, Strengths, Weakness)
- j. Other related matters

Transportation and other expenses to be incurred by the attendees shall be charged against school or local funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

  
**EDNA SANTOS-ZERRUDO, Ed. D., CESO V**  
Schools Division Superintendent