

Republic of the Philippines
DEPARTMENT OF EDUCATION

Region III

SCHOOLS DIVISION OF NUEVA ECJA

Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100

Tayo
PARA SA
EDUKASYON

January 19, 2016

DIVISION MEMORANDUM

NO. 20 S. 2016

ELECTION OF OFFICERS (Non-Teaching Personnel)

RECEIVED
JAN 21 2016
RECORDS SECTION

To: **Chief of Offices**
Nueva Ecija

- Please be informed that the election of officers (Non-Teaching Personnel) of the Schools Division Office shall be held on Monday, January 25, 2016, 10:00 a.m. at the Conference Hall. Please follow the timetable which shall be observed during the conduct of the election.

ACTIVITY	TIMETABLE
Filing of Certificates of Candidacy (COC) c/o Mr. Orlando C. De Leon	January 22, 2016
Announcement of the Official List of Candidates during the Flag Ceremony	January 25, 2016
Campaign Period	January 25, 2016 8:00-9:30 a.m.
Election	January 25, 2016 10:00 a.m.
Proclamation of Winners	12:00 h.n.

- Relative to this an Ad-Hoc Commission on Election was established to ensure the fair and successful conduct of the election:

CHAIRMAN:


DR. EVA FE F. TACLIBON
Education Program Supervisor

MEMBERS:

MR. ORLANDO C. DE LEON
Administrative Officer V

DR. CEASAR C. LOPEZ
Administrative Officer IV

- Immediate dissemination of this memorandum is desired.


RONALDO A. POZON, Ph.D., CESO V
Schools Division Superintendent

