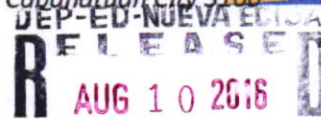




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III

SCHOOLS DIVISION OF NUEVA ECIA

Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100



August 5, 2016

DIVISION MEMORANDUM
No. 204 s. 2016

RECORDS SECTION

**MONITORING ON THE IMPLEMENTATION OF THE DIVISION TECH PLAN
AMONG SECONDARY SCHOOLS WITH SP-ICT**

TO: Concerned Secondary School Principals

- To implement the 5-Year Division Technology Plan, the four secondary schools indicated below that offer Special Program in Information and Communications Technology (SP-ICT) shall lead among secondary schools to the achievement of goals of this division for transformational level of ICT integration.

Secondary Schools with SP-ICT
1. Nueva Ecija High School
2. Talavera National High School
3. Dr. Ramon De Santos National High School
4. Exequiel R. Lina National High School

- As part of the plan, the above-mentioned schools shall be monitored through onsite monitoring and the submission of the required reports to be submitted to Mr. Laberne A. Ladignon, Jr, the Division ICT Coordinator on the following deadlines/ schedules for evaluation.

REPORTS TO SUBMIT	DEADLINE
School-based Tech Plan	August 12, 2016
ICT Integration Plan with Observation slip	Last Friday of the month
Quarterly Accomplishment Report	10 th day after the periodical test

- The School-Based Tech Plan shall consist of the following:
 - Technology Needs, Goals and Objectives
 - Strategic Plans (for students, teachers, administrators, and infrastructure)
 - SP-ICT Class schedule
 - Computer Laboratory inventory (with picture and layout)
 - History of offering SP-ICT that shows different accomplishments





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- f. Profile of SP-ICT teachers
 - g. List of students per grade level
4. Each teacher handling subjects at the SP-ICT classes shall conduct demonstration teaching in ICT integration at least twice a month that shall be observed by the school head or department head or by the division team.
 5. The quarterly accomplishment report shall highlight the development of the students, teachers, administrators and resources in ICT with pictures and proper captioning.
 6. For information, immediate dissemination and strict for compliance

RONALDO A. POZON, Ph.D., CESO V
Schools Division Superintendent

