



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
SCHOOLS DIVISION OF NUEVA ECIJA


Old Capitol Compound, Burgos Avenue, Cabanatuan City 3100

Tayo
PARA SA
EDUKASYON

DIVISION MEMORANDUM
No. 209 s, 2016

DEP-ED-NUEVA ECIJA
RELEASED
AUG 15 2016
RECORDS SECTION

To: ALL DISTRICT LEARNING RESOURCE COORDINATORS
Secondary and Elementary

From:  **RONALDO A. POZON, Ph.D., CESO V**
Schools Division Superintendent

Date: August 12, 2016

Subject: BORROWING AND RETURNING OF SUPPLEMENTARY READING
MATERIALS AND OTHER LEARNING MATERIALS IN LIBRARY HUB

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1. All District Learning Resource Coordinators who in charge on borrowing and returning of the reading materials in the Division Library Hub.
 2. Each district can borrow at least 7 Bins or 7 Titles of SRM. These supplementary reading materials (SRMs) shall be circulated in all schools in the district within 60 days from the date of actual pick-up from the Library Hub.
 3. The borrowed materials shall be returned on time. Upon return, the LR coordinator can have another set with the same volume of SRMs of different titles.
 4. It is also advised that borrowers/users shall take care of the quality of the materials. Furthermore, lost book/s shall be reported to the Division Librarian immediately and shall be replaced with the same author and title.
 5. For information and compliance.



Schedule of Borrowing of Library Hub Resources/Supplementary Reading Materials

ELEMENTARY	Date of Borrow	Date of Return
Aliaga District	August 22, 2016	October 20, 2016
Bongabon	August 22, 2016	October 20, 2016
Cabiao	August 22, 2016	October 20, 2016
Carranglan	August 23, 2016	October 21, 2016
Cuyapo I	August 23, 2016	October 21, 2016
Cuyapo II	August 23, 2016	October 21, 2016
Gabalton	August 24, 2016	October 24, 2016
Gen. Natividad	August 24, 2016	October 24, 2016
Gen. Tinio	August 24, 2016	October 24, 2016
Guimba West	August 26, 2016	October 25, 2016
Jaen I	August 26, 2016	October 25, 2016
Jaen II	August 26, 2016	October 25, 2016
Laur	August 30, 2016	October 26, 2016
Licab	August 30, 2016	October 26, 2016
Llanera	August 30, 2016	October 26, 2016
Lupao	September 5, 2016	November 3, 2016
Nampicuan	September 5, 2016	November 3, 2016
Palayan City	September 5, 2016	November 3, 2016
Pantabangan	September 6, 2016	November 4, 2016
Penaranda	September 6, 2016	November 4, 2016
Quezon	September 6, 2016	November 4, 2016
Rizal	September 7, 2016	November 7, 2016
San Antonio	September 7, 2016	November 7, 2016
San Isidro	September 7, 2016	November 7, 2016
San Leonardo	September 8, 2016	November 8, 2016
Sta. Rosa North	September 8, 2016	November 8, 2016
Sta. Rosa South	September 8, 2016	November 8, 2016
Sto. Domingo	September 9, 2016	November 9, 2016
Talavera South	September 9, 2016	November 9, 2016
Talavera North	September 9, 2016	November 9, 2016
Talugtug	September 10, 2016	November 10, 2016
Zaragosa	September 10, 2016	November 10, 2016