



Republic of the Philippines  
**Department of Education**  
 Region III  
**SCHOOLS DIVISION OF NUEVA ECIJA**  
 Old Capitol Compound, Burgos Avenue, Cabanatuan City, 3100



**DIVISION MEMORANDUM**

No. 231 s. 2016

**CORRIGENDUM ON DIVISION MEMORANDUM No. 182 S. 2016 ON ORIENTATION ON  
 DEPED COMPUTERIZATION PROGRAM (DCP) BATCHES 29, 30 and 33**



To: ICT Coordinators of DCP Batch 29, 30 and 33

1. An orientation on DepEd Computerization Program (DCP) shall be conducted on September 12-14, and September 19-22, 2016 at Harvest Hotel, Del Pilar Avenue, Cabanatuan City.
2. Participants to this orientation are ICT Coordinators of DCP Batches 29, 30 and 33 on the following schedules:

Date	Group	CD	No. of Participants	Districts (and number of recipients per district)
1:00 pm of September 12, 2016 until 12:00 pm of September 13, 2016	1	CD 1 Elementary	100	Nampicuan (7) Cuyapo I (18) Cuyapo II (21) Guimba East (25) Guimba West (29)
	2	Secondary	64	Batch 33 recipients
1:00 pm of September 13, 2016 until 12:00 pm of September 14, 2016	3	CD 1 Elementary	133	Licab (12) Aliaga (23) Quezon (16) Sto. Domingo (27) Talavera North (21) Talavera South (18) Zaragoza (16)
1:00 pm of September 19, 2016 until 12:00 pm September 20, 2016	4	CD 2 Elementary	124	Carranglan (21) Llanera (22) Lupao (21) Pantabangan (15) Rizal (25) Talugtug (20)
1:00 pm of September 20, 2016 until 12:00 pm September 21, 2016	5	CD 3 Elementary	119	Bongabon (22) Gabaldon (17) Gen. Natividad (19) Laur (16) Palayan City (21) Sta. Rosa North (12) Sta. Rosa South (12)
1:00 pm of September 21, 2016 until 12:00 pm September 22, 2016	6	CD 4 Elementary	110	Cabiao (20) Gen. Tinio (14) Jaen I (13) Jaen II (13) Penaranda (8) San Antonio (19) San Isidro (12) San Leonardo (11)



3. The objectives of the orientation are as follows:
  - a. To discuss the DCP Deployment Process to Batch 29, 30 and 33 recipients;
    - i. Pre-Delivery
    - ii. Delivery Procedure
    - iii. Installation
    - iv. Inspection
    - v. Acceptance
  - b. To inform the school recipients with Warranty Services of DCP
  - c. To provide security mechanism for DCP
  - d. To organize monitoring structure on the regular use of DCP.
  - e. To discuss best practices in the division.
  - f. To introduce ICT Integration in the curriculum
  - g. To enumerate different UNESCO offline multimedia resources that can be used by teachers and learners to maximize the utilization of DCP.
  - h. To discuss the Division Tech Plan.
4. Registration starts at 12:00 pm. Check-in shall be at 5:00 pm. Check-out is at 11:00 am the following day. Those who are staying shall signify their intention to stay overnight at least 5 days before the date of orientation, otherwise, no accommodation shall be provided. Please coordinate with your respective District ICT Coordinators (for Batch 29 and 30).
5. This orientation is free of charge. Meals and snacks of the participants shall be charged against DCP Orientation Fund of DepEd Nueva Ecija while travelling expenses shall be charged against school MOOE/Local Funds/SEF subject to the usual accounting and auditing rules and procedures.
6. The following meals shall be served at the training venue:
  - a. PM snacks (First day)
  - b. Dinner (First day)
  - c. Breakfast (Second day)
  - d. AM snacks (Second day)
  - e. Lunch (Second day)
7. For more information, please coordinate with Mr. Joel V. Cruz at 0998-851-6558 or at [joel.cruz003@deped.gov.ph](mailto:joel.cruz003@deped.gov.ph)
8. Immediate dissemination of this memorandum is desired.

  
**RONALDO A. POZON, Ph.D., CESO V**  
Schools Division Superintendent 



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**PROGRAM OF ACTIVITIES**

<b>Time</b>	<b>Activity/Topic</b>	<b>Persons Concerned</b>
<b>Day 1</b>		
12:00 pm-1:00 pm	Registration	Respective District ICT Coordinators
1:00 pm-1:30 pm	Opening Program	
1:30 pm-2:30 pm	DepEd Computerization Program Batch 29, 30 and 33 Pre-Deployment Process	<b>Joel V. Cruz</b> Information Technology Officer 1
2:30 pm-3:15 pm	Utilization, Monitoring, Liabilities from Damage, Loss of DCP	<b>Joel V. Cruz</b> Information Technology Officer 1
3:15-3:30 pm	<b>PM Snacks</b>	
3:30 pm-4:30 pm	ICT Integration	<b>Leonides Bulalayao, Ph.D.</b> ICT Coordinator, NEHS
4:30 am-5:00 am	Division ICT Tech Plan	<b>Laberne Ladignon</b> Division ICT Coordinator/ OIC-EPS, TLE-ICT
6:00 pm-7:00 pm	<b>Dinner</b>	
<b>Day 2</b>		
7:00 am-8:00 am	<b>Breakfast</b>	
8:00 am-9:00 am	UNESCO Multimedia Materials	<b>Mr. Joel V. Cruz</b> Information Technology Officer 1
9:00 am-9:45 am	Workshop on Problems and Best Practices in the Utilization of DCP	School ICT Coordinators to be facilitated by their respective District ICT Coordinators
9:45 am-10:00 am	<b>Working AM Snacks</b>	
10:00 am-10:30 am	Presentation of Workshop Outputs	Respective District ICT Coordinators
10:30 am-11:00 am	Closing Program	
11:00 am-12:00 noon	Lunch	
12:00 noon	<b>Home Sweet Home</b>	

