

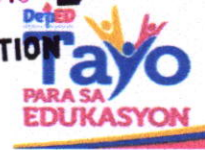


Republic of the Philippines
Department of Education
Region III

SCHOOLS DIVISION OF NUEVA ECIA
Old Capitol Compound, Burgos Avenue, Cabanatuan City, 3100

DEP-ED-NUEVA ECIA
RELEASED
SEP 09 2016

RECORDS SECTION



08 September 2016

DIVISION MEMORANDUM

No. 243,

s. 2016

**CONDUCTING ENHANCEMENT TRAINING PROGRAM ON
SCHOOL LEADERSHIP AND MANAGEMENT**

To: Assistant Schools Division Superintendents
Chiefs, Supervisors and Specialists SGOD and CID
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned and Interested

1. To further develop the leadership and management performance of school personnel, the Schools Division Office (SDO) is pleased to announce the Enhancement Training Program on School Leadership and Management in SDO Conference Hall on the following schedules:

Batch	Dates	Orientation
I	September 28 – October 1, 2016	September 22, 2016, 8:00 AM
II	October 5-8, 2016	September 22, 2016, 1:00 PM
III	October 12-15, 2016	September 23, 2016, 8:00 AM
IV	October 19-22, 2016	September 23, 2016, 1:00 PM

2. The objectives of this program are:
- Orient and acquaint teachers and school heads on the National Competency Based-Standards for School Heads (NCBSSH) and 21st Century Skills of School Heads;
 - Enrich knowledge and learning experiences of participants on the existing and current issues and concerns affecting school leadership and management; and
 - Identify and clarify the common mistakes, misconceptions, errors and practices on the prevailing DepED programs and projects; theories and principles on school leadership and management being applied by teachers and school heads.
3. The training methodologies to be used in this program include single pencil analysis, brainstorming, sharing, focused group discussion, total personal experiential learning and forum.
4. The following are the points of discussion:
and KRAs based on RPMS shall be assessed and need to pass by an applicant:
- School Leadership
 - Instructional Supervision
 - Creating a Student-Centered Learning Environment
 - Human Resource Management and Development
 - Parents Involvement and Community Partnership
 - School Management and Operations
 - Personal and Professional Attributes and Interpersonal Effectiveness

TRAINING MATRIX AND DESIGN

**CONDUCTING ENHANCEMENT TRAINING PROGRAM ON
SCHOOL LEADERSHIP AND MANAGEMENT**

Over-All Consultant: Ronaldo A. Pozon, Ph.D., CESO V SDS
 Chair - Planning Committee: Ericson S. Sabacan, Ed.D. OIC-ASDS

Day	Trainers	Resource Speakers
Wednesday	Dr. Ronaldo A. Pozon, CESO V Schools Division Superintendent <i>"Basic Preparations in Life"</i> Pre-Session: 10:30 - 11:15 AM with Open Forum	Johanna N. Gervacio, Ph.D. OIC-ASDS, Academic, Instruction and Dev't. <i>"Enrich and Improve Life"</i> Pre-Session: 8:45 - 9:30 AM with Open Forum
	Maricel T. Galindo Principal, Gen. Natividad District <i>"Lead a Better World"</i> 1 st Session: 3:00 - 4:30 PM	Cesar C. Lopez, Ph.D. PSDS, Rizal District <i>"Initiate, Innovate, Implement"</i> 1 st Session: 1:15 - 2:00 with Open Forum
Thursday	Elizabeth DG. Galindo SEPS, Sch. Mgt. Monitoring & Evaluation <i>"Manage and Develop your People"</i> 6 th Session: 10:00 - 11:30 AM	Orlando C. De Leon Administrative Officer V, SDO Nueva Ecija <i>"Work, Leave and Benefit"</i> 6 th Session: 8:15 - 9:00 AM with Open Forum
	Danilo M. Jacoba Principal, Gen. Natividad NHS <i>"Create a Place Like Home"</i> 3 rd Session: 3:00 - 4:30 PM	Ericson S. Sabacan, Ed.D. OIC-ASDS, Leadership, Management and Dev't. <i>"Build a Better Place"</i> 3 rd Session: 1:15 - 2:00 PM with Open Forum
Friday	Vivian P. Marzan Principal, DepED SDO Aurora <i>"Manage and Operate Transparently"</i> 4 th Session: 10:00 - 11:30 AM	Marah M. Pacson Accountant III, SDO Nueva Ecija <i>"Be Reliable, Be Accountable"</i> 4 th Session: 8:15 - 9:00 AM with Open Forum
	Charlaw G. Quiben, Ph.D. EPS, ALS/IPED DepED SDO Aurora <i>"Involve and Engage People"</i> 5 th Session: Pre 3:00 - 3:30 PM	Gilbert F. Bayundang EPS, SGOD DepED SDO Aurora <i>"Reach-Out, Include and Educate"</i> 5 th Session: 1:15 - 2:00 PM with Open Forum
Saturday	Tresalin C. Cabico Principal, Agupalo Weste NHS, Lupao District <i>"Instruct and Lead"</i> 2 nd Session: 10:00 - 11:30 AM	Jayne M. Garcia, Ed.D. OIC-Chief, Curriculum Implementation Division <i>"Supervise, then Assist and Assess"</i> 2 nd Session: 8:15 - 9:00 AM with Open Forum
	Josefina R. Roque Principal, Baloy NHS, Cuyapo District <i>"Improve your Attributes"</i> 7 th Session: Pre 1:15 - 2:45 PM	<i>"Pass your paper."</i> 3:00 - 5:00

Note: Open Forum - 45 mins.

Schedule of Session

AM	PM		Facilitators
8:00 - 8:15	1:00 - 1:15	Single Pencil Analysis	Irylaine T. Gapud SEPS
8:15 - 9:00	1:15 - 2:00	Focused Group Discussion	Ramil P. Polintan, Ph.D. SEPS
9:00 - 9:45	2:00 - 2:45	Forum and Brainstorming	Arnold D. De Castro EPS-II
9:45 - 10:00	2:45 - 3:00	Health Break	
10:00 - 11:30	3:00 - 4:30	Total Personal Experiential Learning	Staff
11:30 - 11:45	4:30 - 4:45	Situational Case Analysis	Paul S. Salcedo
11:45 - 12:00	4:45 - 5:00	Reflection	Ricomar G. Sindanum
			Francis Philip E. Nieva

5. Interested school officials are encouraged to apply on a first come, first serve basis and on a voluntary basis.
6. For more inquiries, please visit the Office of the Assistant Schools Division Superintendent (ASDS) in-charge of Leadership, Management and Development or you may contact Mr. Paul G. Salcedo at 09178839035 for application process.
7. The Training Design and Resource Speakers and Topics can be found on the Enclosure.
8. For information and guidance.



RONALDO A. POZON, Ph.D., CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

HEAD TEACHERS
LEADERSHIP
MANAGEMENT
TEACHERS
TRAININGS

ESS_Memo_Enhancement_Training_Program
ASDS_09_08_16



Telefax: 044-463-1707 local 114. Website: www.deped-ne.net Email: nueva.ecija@deped.gov.ph