



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF NUEVA ECIIJA**  
Old Capitol Compound, Burgos Avenue, Cabanatuan City, 3100


DEED  
**Tayo**  
PARA SA  
EDUKASYON

Division Memorandum  
No. 53, s. 2016

DEP-ED-NUEVA ECIIJA  
**RELEASED**  
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RECORDS SECTION

To: **Public Schools District Supervisors  
Elementary School Principals/Head Teachers/TICs  
Secondary School Principals/OICs**

From:   
**RONALDO A. POZON, Ph.D., CESO V**  
Schools Division Superintendent

Subject: **SCHEDULING AND SUBMISSION OF GRADUATION DATES FOR S.Y. 2015-2016 PER  
DISTRICT/MUNICIPALITY**

Date: February 12, 2016

1. Graduation Day for Elementary and Awarding of Certificate of Completion for Junior High School are scheduled on **March 29-April 1**.
2. In relation to this, school heads are hereby advised to submit their preferred scheduled dates for the said activity to their Public Schools District Supervisor. Then, the PSDS shall forward the schedules to the Office of the Curriculum Implementation Division (CID) **on or before February 16**.
3. To fully maximize time, effort and resources, it is also advised that nearby schools within the district shall have the same scheduled date for Graduation while the secondary schools shall have a common date for the Awarding.
4. Division representatives shall grace the Awarding of Certificate of Completion for Junior High School while Public Schools District Supervisors shall attend the Elementary Graduation for the Confirmation of Graduates respectively.
5. Proper coordination among school heads with their PSDS in the district is highly expected.
6. Immediate dissemination of this memorandum is earnestly desired.

MMM\_Memo\_Graduation\_Communication  
CID-001\_February\_12\_2016

