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Republic of the Philippines
Department of Education
Region III

DEP-ED-NUOVAECIJA
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RECORDS SECTION
PARA SA
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SCHOOLS DIVISION OF NUEVA ECIIJA
Old Capitol Compound, Burgos Avenue, Cabanatuan City, 3100

05 January 2017

DIVISION MEMORANDUM

No. 02, s. 2017

**CONDUCTING DIVISION-WIDE OPEN RANKING FOR
PUBLIC SCHOOLS DISTRICT SUPERVISOR (PSDS) POSITION**

To: Assistant Schools Division Superintendents
Division Personnel Selection Board
Chiefs, CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned and Interested

1. The Schools Division Office (SDO) is pleased to announce the Division-Wide Open Ranking for Public Schools District Supervisor Position on the following schedules:

- I. Pre-Ranking Conference January 13, 2017, 9:00 AM SDO Conference Hall
- II. Open Ranking January 19, 2017, 9:00 AM SDO Conference Hall

2. The qualification standards for the said positions are as follows:

Position Title	SG	Qualifications			
		Education	Experience	Training	Eligibility
Public Schools District Supervisor (PSDS)	22	Master's Degree in Education or other relevant Master's Degree	5 years cumulative experience in instructional supervision and school management	16 hours of relevant training	(RA 1080) LET or PBET Passer

3. The specific guidelines for this purpose are as follows:

a. The submission of documents shall be on the date of the Open Ranking. All photocopied documents shall be verified from the original copies during the Open Ranking. **Applicants are accountable on their submitted papers.**

b. While the rule states that there would be ranking in every vacant position, this Office adopts the regular updating of rank in every vacant position that exists to come up with a new rank list in filling-up vacant positions.

c. The ranklist should be continually updated to include all those who qualified at any given year.

d. After the ranking, an Onsite Actual Performance Validation shall be done for further deep selection process to select the best applicant for the said positions.

4. The PSB shall be composed of the following:

Chairman Ericson S. Sabacan, Ed.D. OIC-ASDS - Leadership, Management and Development (LMD)

Regular Members:

Bernabe P. Gaya	President, PSDS Association
Orlando C. De Leon	Administrative Officer V
Reymo R. Aldama	HRMO

Additional Members

Agnes R. Reyes	PSDS, Jaen North District
Cesar C. Lopez	PSDS, Guimba East District
Domingo P. Bernabe	PSDS, Zaragoza District

Secretariat: Paul G. Salcedo

5. Immediate dissemination of the contents of this Memorandum is desired.



RONALDO A. POZON, Ph.D., CESO V
Schools Division Superintendent

Reference: DepED Order No. 66, s. 2007
To be indicated in the Perpetual Index
under the following subjects:

PROMOTIONS
SELECTIONS
SUPERVISORS

ESS_Memo_Open_Ranking
ASDS_01_05_17



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