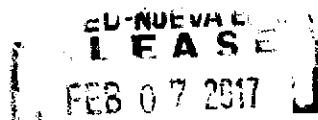


Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF NUEVA ECIIA**  
Old Capitol Compound, Burgos Avenue, Cabanatuan City



6 February 2017

DIVISION MEMORANDUM

No. 26 s. 2017

**RECORDS SECTION**

**CORRIGENDUM TO THE DIVISION ORIENTATION WORKSHOP ON LEARNERS INFORMATION SYSTEM (LIS), ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS) AND NATIONAL SCHOOL BUILDING INVENTORY SY 2016-2017**

TO: All Public Elementary/  
Secondary School Principals/  
Head Teachers/TICs/OICs/  
District Property Custodians/  
School Property Custodians/  
Supply Officers

1. In line with the goal of the Department of Education to manifest the data collection of basic education statistics and encoding of learner's profile in the LIS/EBEIS and also to establish accurate and comprehensive data on school buildings, all public elementary schools and public secondary high schools (Junior and Senior) are directed to participate in the Division Orientation Workshop on LIS/EBEIS and National Inventory of DepEd Public School Buildings for SY 2016-2017.
2. The objectives of the orientation workshop are as follows:
  - 2.1 LIS/EBEIS
    - 2.1.a Make a review on the detailed lecture and orientation on the systems, and
    - 2.1.b Address problems, issues and concerns regarding the enrolment, encoding and data gathering process in the LIS/EBEIS.
  - 2.2 NSBI
    - 2.2.a Orient the DepEd School personnel (Elementary and Secondary) on accomplishing NSBI Forms;
    - 2.2.b Capacitate the school personnel (Elementary and Secondary) in the conduct National Inventory of DepEd Public School Buildings;
    - 2.2.c. Provide technical assistance to elementary and secondary school personnel in the preparation of the Site Development Plan and to;
    - 2.2.d Established an updated and more accurate and comprehensive baseline data of school buildings in all DepEd public schools for use in planning, budgeting and decision making
3. The schedule of orientation will be on February 16, 17 and 18, 2017. The venue will be announced later.
4. Below is the list of participating schools and their respective schedule:

District/Schools	Number of Participants				
	Elementary			Secondary	
	Principals/ School Heads/TICs /OICs	School Property Custodians	District Property Custodians	Principals/ School Heads/TICs/OICs	School Property Custodians
<b>ELEMENTARY</b>					
<b>Day 1 – February 16, 2017</b>					
ALIAGA	23	23	1		
CUYAPO I	20	20	1		
CUYAPO II	23	23	1		
GUIMBA EAST	25	25	1		
GUIMBA WEST	30	30	1		
LICAB	13	13	1		
QUEZON	17	17	1		
STO. DOMINGO	27	27	1		
TALAVERA NORTH	21	21	1		
TALAVERA SOUTH	24	24	1		
ZARAGOZA	16	16	1		
NAMPICUAN	8	8	1		
<b>Sub-Total</b>	<b>247</b>	<b>247</b>	<b>12</b>		
<b>Day 2 – February 17, 2017</b>					
CARRANGLAN	22	22	1		
LLANERA	23	23	1		
PANTABANGAN	17	17	1		
LUPAO	21	21	1		
RIZAL	25	25	1		
TALUGTUG	20	20	1		
BONGABON	23	23	1		
GABALDON	20	20	1		
GEN. NATIVIDAD	19	19	1		
LAUR	17	17	1		
PENARANDA	8	8	1		
PALAYAN CITY	21	21	1		
STA. ROSA NORTH	12	12	1		
<b>Sub-Total</b>	<b>248</b>	<b>248</b>	<b>13</b>		
<b>Day 3 – February 18, 2017</b>					
STA. ROSA SOUTH	13	13	1		
CABIAO	20	20	1		
GEN. TINIO	16	16	1		
JAEN NORTH	13	13	1		
JAEN SOUTH	13	13	1		
SAN ANTONIO	19	19	1		
SAN ISIDRO	12	12	1		
SAN LEONARDO	11	11	1		
<b>ALL SECONDARY SCHOOLS</b>				<b>111</b>	<b>111</b>
<b>Sub-Total</b>	<b>117</b>	<b>117</b>	<b>8</b>	<b>111</b>	<b>111</b>
<b>Total</b>	<b>612</b>	<b>612</b>	<b>33</b>	<b>111</b>	<b>111</b>

5. All participants are required to bring the following:

1. Laptop
2. Extension Cords
3. Pocket Wifi
4. Xerox copy of Certificate of Title (School Site)  
(Note: In the absence of Certificate of Title/Deed of Donations, etc.)
5. Accomplished NSBI Tables 1,2,3,4 and 5
6. School EBEIS Username and password

6. The orientation is free of charge. Meals and snacks of all participants shall be charged against the division Inset Fund of the Planning Unit subject to the usual accounting and auditing rules and procedures.

7. Immediate and wide dissemination of this memorandum is earnestly desired.

*Ronald A. Pozon*  
RONALDO A. POZON, Ph. D., CESO V  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

FACILITIES	SAFETY EDUCATION
HEALTH EDUCATION	SCHOOLS
OFFICIALS	SCHOOL BUILDINGS
POLICY	

/PO3  
/RAP