

DEP-ED-NUEVA ECIIJA
RELEASE
 MAR 02 2017

March 2, 2017

DIVISION MEMORANDUM
 No. 48 s.2017

RECORDS SECTION

**SCHEDULE OF CHECKING OF FORMS IN ELEMENTARY
 AND SECONDARY SCHOOLS**

To: Assistant Schools Division Superintendents
 Chief Education Supervisors, CID/SGOD
 Education Program Supervisors/Specialists
 Public Schools District Supervisors
 Elementary and Secondary Principals/OIC/HT /TIC
 All others concerned

1. This is to inform the elementary and secondary schools on the schedule of checking of all School Forms (SFs) for the school year 2016-2017.
2. School forms of Grades 6 and 10 and Honor learners will be checked by the Division Checking Committee on March 15-17 & 21-23, 2017.
3. Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program (DepEd Order No. 36, s. 2016) shall be used in giving recognition to the learners.
4. Checking of School forms of Grades 1-5 and Grades 7- 9 and 11 is set from April 18-20 and April 25-27, 2017. The venue for checking of forms both in elementary and secondary levels shall be the district offices.
5. During the deliberation of honor students, the general average shall be computed up to two decimal places to determine the Valedictorian and Salutatorian.
6. In all school forms, the grades of students will be in whole numbers as stated in DepEd Order No. 8 s. 2015
7. In SF 5, the signatories are identified as the following:

| | | |
|-----------------------|----------------------------------|--|
| For Elementary | Prepared by: | Adviser |
| | Submitted by: | School Head |
| | Certified Correct: | PSDS |
| | Reviewed by: | SDO Representative (Monitoring Supervisor) |
| For Secondary | Prepared by: | Adviser |
| | Certified Correct and Submitted: | School Head/Principal |
| | Reviewed by: | SDO Representative (Monitoring Supervisor) |
8. For the number of school days as referred to DepEd Order No. 23, s. 2016, the Total Number of School Days is 202; 180 Teaching Learning Days (TLD) is non-negotiable. Local holidays (i.e. Nueva Ecija Day on September 2 and others) officially declared shall be deducted from the total number of school days. However, elementary and secondary schools in the same





Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF NUEVA ECIJA
Old Capitol Compound, Burgos Avenue, Cabanatuan City, 3100



district shall observe uniform number of school days and holidays. Class suspension and cancellation will not be deducted since these are replaced with make-up/Saturday classes. For other holidays, refer to DO No.23, s.2016.

9. A Certification signed by the District Checking Committee Chair for the elementary and the School Head/Principal for the secondary attesting that checking of forms was done in their levels must be attached to the school forms.

10. All Public Schools District Supervisors must certify that Grades I to Grade III learners in each school can read. In case there are non-readers, remedial reading classes must be undertaken in summer 2017.

11. Inclosure No. I is the Division Checking Committee.

12. Immediate dissemination and strict compliance of all concerned is earnestly desired.

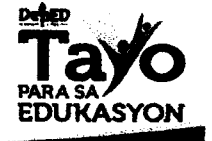
RONALDO A. POZON, Ph.D., CESO V
Schools Division Superintendent



DEPED NUEVA ECIJA
GREATER HEIGHTS

To God be the glory

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Inclosure No. 1 to Division Memo No. 48 s. 2017

Division Checking Committee

1. Group I (Cuyapo II, Guimba East, Quezon, Licab, Nampicuan, Talugtug, San Isidro, Carranglan)

Chairman : Reynaldo S. Reyes
 Members : Carmencita C. Gatmaitan
 Evelyn P. Solis, Ph. D.
 Irylaine T. gapud
 Ramil P. Polintan, Ph. D.

| PSDS | |
|-------------------------|----------------------|
| John Dela Cruz | Cuyapo II District |
| Cesar Lopez, Ph.D | Guimba East District |
| Remedios Zabala, Ph.D. | Quezon District |
| Rogelio Bue, Ph.D.Licab | Licab District |
| Elizabeth Sibayan, Ph.D | Nampicuan District |
| Marilou R. Buenaventura | Talugtug District |
| Gina Abesamis | San Isidro District |
| Plerida Payawal | Carranglan District |

Monitoring Chief : LUIS M. CALISON
Chief SGOD

2. Group II (Llanera, Talavera North, Lupao, Pantabangan, Palayan City, General Tinio)

Chairman : Beverly T. Mangulabnan
 Members : Charina S. Sogue
 Laberne A. Ladignon Jr.
 Cristina S. Chioco
 Esmeralda G. Salcedo

| PSDS | |
|-------------------------|-------------------------|
| Herminio Pulido | LLanera District |
| Apollo Lactao | Talavera South District |
| Arturo Apostol, Ph.D. | Lupao District |
| Amelia P. Nebres, Ph.D. | Pantabangan District |
| Paterno Y. Mendoza | Palayan City |
| Marissa G. Gamboa | General Tinio District |

Monitoring Chief : JAYNE M. GARCIA, Ed.D.
OIC - Chief CID





3. Group III (General Natividad, Laur, Sto. Domingo, Bongabon, Gabaldon, Talavera North, NEHS)

Chairman : Eva Fe F. Taclibon, Ph. D.
 Members : Rowena M. Castillo, Ph.D.
 Lulu B. Diamante, Ph.D.
 Rosemarie Z. Burayag
 Elizabeth DG. Galindo

| PSDS | |
|--------------------------|----------------------------|
| Pascuala Gabasan, Ph.D . | General Natividad District |
| Edgardo Camacho, Ph.D. | Laur District |
| Hilarion Bernardino | Sto. Domingo District |
| Elpidio Santos | Bongabon District |
| Benigno Diozon | Gabaldon District |
| Apollo Lactao | Talavera North District |
| NEHS | |

Monitoring Chief : LUIS M. CALISON
Chief SGOD

4. Group IV (Cabiao, Peñaranda, San Leonado, Jaen I and II, San Antonio, Cuyapo I, Guimba West, Aliaga, Santa Rosa I and II)

Chairman : Catalina C. Patiag, Ph. D.
 Members : Windsor B. Flores, Ph.D.
 Robertita M. Fernando
 Renato S. Tan, Ph.D.
 Mauricio F. Angeles, Ph.D.

| PSDS | |
|---------------------------|------------------------|
| Emiliana P. Velasco | Cabiao District |
| Juanita Antonino | Peñaranda District |
| Severino Jocson | San Leonardo District |
| Noemi Sagcal, Ph.D. | Jaen I District |
| Agnes Reyes | Jaen II District |
| Ester Ramos | San Antonio District |
| John Dela Cruz | Cuyapo I District |
| Lourdes Cacatian | Guimba West District |
| Bernabe Gaya | Aliaga District |
| Maria Teresa Lugtu, Ph.D. | Santa Rosa I District |
| Eufemiana M. Gomez | Santa Rosa II District |

Monitoring Chief : JAYNE M. GARCIA, Ed.D.
OIC – Chief CID

