



DEP-ED-NUEVA ECIJA
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DIVISION MEMORANDUM
No. 115 s.2018

RECORDS SECTION

**DIVISION TRAINING-WORKSHOP ON THE PREPARATION, DEVELOPMENT,
EVALUATION AND PRODUCTION OF SUPPLEMENTARY LEARNING
RESOURCES IN GRADE III AND GRADE IV**

To: Assistant Schools Division Superintendents
Chiefs, CID/SGOD
Education Program Supervisors/Specialists
Public Schools District Supervisors
Elementary & Secondary School Principals / OICs/HTs /TICs
Writers, Illustrators and Layout Artists
All others concerned

1. This is to announce the conduct of the Division Training-Workshop on the Preparation, Development, Evaluation and Production of Supplementary Learning Resources in Grade III and IV on June 27-29, 2018 at DepEd - SDO Nueva Ecija Conference Hall, 4th Floor PAGCOR Building, Santa Rosa, Nueva Ecija.
2. Through this activity, the participants are expected to:
 - a. Determine the strategies and techniques in making illustrations for storybooks and self-learning kits for grade III and IV;
 - b. Create developmentally appropriate illustrations for grade III and IV storybooks and self-learning kits;
 - c. Layouts a print and digital learning materials based on LRMDs standards; and
 - d. Analyze the rules on the development, evaluation and production of Supplementary Learning Resources in Grade III and IV.
3. The participants to this training are the pre-screened teacher-writer, illustrator, and layout artists in grade III and IV (three per district). All participants must be computer literate and are required to bring the required materials based on their assigned role. Teachers who attended in this kind of training in the division level are excluded.
4. No registration fee shall be collected. Meals of the participants and materials relative to this division training shall be charged to Division INSET Funds while transportation of the participants shall be charged against school's MOOE / local funds subject to the usual accounting and auditing rules and regulations.
5. Enclosed are the following:
Enclosure No.1 - List of Participants
Enclosure No.2 - Training Matrix / List of Materials Needed
Enclosure No.3 - Division Training Team
6. Immediate dissemination of the contents of this memorandum is earnestly desired.

RONALDO A. POZON, Ph.D., CESO V
Schools Division Superintendent