



Republic of the Philippines  
**Department of Education**  
 Region III  
**SCHOOLS DIVISION OF NUEVA ECIIJA**  
*Brgy. Rizal, Santa Rosa, Nueva Ecija, 3101*  
*Tel. No. (044)940 3121*



**DIVISION MEMORANDUM**

No. 124,s. 2018

RECORDS SECTION

**SPECIALIZED TRAINING OF TEACHERS IN ENGLISH (Batch 2)**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS  
 CHIEF OF CID AND SGOD  
 EDUCATION PROGRAM SUPERVISOR/SPECIALIST  
 PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 PUBLIC/ELEMENTARY/JUNIOR HS/SENIOR HS PRINCIPALS  
 ALL OTHER CONCERNED

1. The Schools Division Office (SDO) of Nueva Ecija in partnership with the City Mayor of Palayan City, Hon. Adrienne Mae J. Cuevas shall conduct a specialized training entitled: “English as a Second Language-Professionalism and Personality Development” which will start on May 21, 2018 at Palayan City Institute of Technology.
2. The Training aims to enhance teacher’s proficiency in oral and written language and fit themselves in all kinds of occasions.
3. Participants to this training are :
  - 33 Kinder Teachers (one per District)
  - 33 Elementary Techers (one per District)
  - 33 Junior High School Teachers
  - 33 Senior High School Teachers
4. The Division Training Management Committee/Team are the following :

Chairperson	RONALDO A. POZON, Ph.D.,CESO V Schools Division Superintendent
Co-Chair	JOHANNA N. GERVACIO, Ph.D Assistant School Division Superintendent
Members	Paterno Y. Mendoza, PSDS- Palayan City District Rosemarie Z. Burayag-EPS-Science Irylaine T. Gapud-SEPS Mark Denise A. De Jesus-OIC-EPS II Florentino Ramos-MT Mauricio F. Angeles, Ed.D – EPS II



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Trainers

Thomas Francis Veit Jr.  
Robert John Melville-Jones

American  
Australian

Assistant Trainor and Facilitator

Nicelyn E. Dalde

Palayan City National High

School

5. The participants shall shoulder their own provisions throughout the duration of the training
6. Travel expenses of participants shall be charged against MOOE funds subject to accounting and auditing procedures
7. The participants and facilitators shall be given 5 days service credits pursuant to DepEd Order no. 53 s. 2003
8. Attendance to this training will be strictly observed
9. Immediate dissemination of this Memorandum is earnestly desired.

**RONALDO A. POZON, Ph.D., CESO V**  
Schools Division Superintendent