



DIVISION MEMORANDUM

No. 143 s. 2018

DEP-ED-NUEVA ECIJA
RELEASED
JUL 02 2018

TO : **All Accountants and Bookkeepers
of Secondary Schools with Fiscal Autonomy**

RECORDS SECTION

From : **RONALDO A. POZON, Ph.D., CESO V**
The Schools Division Superintendent

Subject : **Division Seminar-Workshop on the Pre-Consolidation of Cy 2018
Mid-Year Financial Reports**

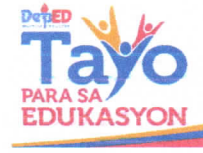
Date : **June 20, 2018**

A Three-Day Division Seminar-Workshop on the Pre-Consolidation of CY 2018 Mid-Year Financial Report is scheduled on July 4-6, 2018 (live-out) at a venue to be announce later.

Expenses of this activity shall be charged against Division Office MOOE fund, while travelling expenses of participants shall be charged against their respective MOOE funds subject to existing accounting rules and regulations. Participants are requested to bring their necessary reports, materials, computer laptop, pocket WIFI/broadband and extension cord.

Attendance of all concerned is necessary.





BUDGET PROPOSAL

Fund source: MOOE fund***

Purpose: For the conduct of Division Seminar/Workshop on the Pre-Consolidation CY 2018 Mid-Year Financial Reports

No. of Participants	Meals and snacks	No. of Days	Total	Venue	Total Amount
55	315.00	3	51,975.00	5,000.00	56,975.00
					P56,975.00

The participants consist of Accountants, Bookkeepers of fiscally autonomous schools and SDO personnel.

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