



Republic of the Philippines  
Department of Education

Region III

**SCHOOLS DIVISION OF NUEVA ECIIJA**

Brgy. Rizal, Santa Rosa, Nueva Ecija, 3101

Tel. No. (044) 940 3121



DEP-ED-NUEVA ECIIJA  
**RELEASED**  
R JUL 03 2018 D

July 2, 2018

**DIVISION MEMORANDUM**

No. 149, s. 2018

RECORDS SECTION

**DESIGNATION OF DISTRICT YOUTH FORMATION COORDINATOR (DYFC)**

To: Public Schools District Supervisors  
Concerned Elementary School Heads

1. To facilitate the effective implementation of Youth Formation Programs throughout the Schools Division, all PSDS are requested to **designate one (1) DYFC (School Head) and (1) Alternate DYFC (SPG Adviser)**.
2. The designated DYFS will have the following functions:
  - a. Coordinate Supreme Pupil Government (SPG) Programs, Projects and Activities in schools,
  - b. Oversee and examine all the SPG's internal/external processes and leadership practices.
  - c. Give feedback and reports to the Division Youth Formation Coordinator in-charge for their district.
  - d. Lead youth formation programs in their respective districts, and
  - e. Attend meetings and trainings of DYFCs in division.
3. Please submit the list of the designated DYFC in soft copy to **yfu.sgod.depedne@gmail.com** and hard copy at SGOD-Youth Formation Office on or before July 6, 2018.
4. Please see attached enclosure 1 for the template.
5. Immediate dissemination of this memorandum is earnestly desired.



**RONALDO A. POZON, Ph.D., CESO V**  
Schools Division Superintendent



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Enclosure no. 1 to Division Memorandum \_\_\_\_\_, s.2018

DISTRICT:					
DISTRICT SUPERVISOR:				Signature:	
	NAME	POSITION	SCHOOL	Cellphone No.	Email Address
Youth Formation Coordinator (School Head)					
Alternate DYFC (SPG Adviser)					



DEPED NUEVA ECIJA  
**GREATER HEIGHTS**  
*To God be the Glory*

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