

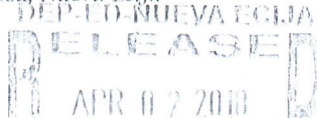


Republic of the Philippines  
Department of Education



Region III  
SCHOOLS DIVISION OF NUEVA ECIIJA

Santa Rosa, Nueva Ecija



April 2, 2018

DIVISION MEMORANDUM

No. 62 s. 2018

RECORDS SECTION

**DIVISION TRAINING WORKSHOP ON THE USE OF HARMONIZED  
GENDER AND DEVELOPMENT GUIDELINES (HGDG) TOOLS CUM  
SYNCHRONIZED GAD PLANNING AND BUDGETING**

To: Curriculum Implementation Division CID  
School Governance and Operations Division SGOD  
Public Elementary and Secondary School Heads  
Gender and Development Coordinators  
All Others Concerned

1. The Schools Division of Nueva Ecija will be holding a Division Training Workshop on the Use of Harmonize Gender and Development Guidelines on April 12-1, 2018 at Harvest Hotel, Del Pilar Street, Cabanatuan City.

2. This two day activity aims to:

A. Explain the objective, principles, application, and features on the Harmonized Gender and Development Guidelines;

B. Apply and demonstrate the utilization of tool for project identification, design, implementation and M and E;

C. Analyze gender issues in the whole project development and implementation cycle and assess the gender responsiveness of these projects; and

D. Consolidate accomplishment reports and prepare 2018 and 2019 GAD Plan and Budget.

3. The School Heads are advised to issue Special Orders to the GAD Coordinators indicating that they shall serve for the minimum of three (3) years and shall form as basis of the participants acceptance in the seminar.

4. The Participants to this activity are the following:

12	CID
7	SGOD
110	GAD Coordinators in the Junior High School
4	GAD Coordinators in the Stand Alone Senior High School
33	GAD Coordinators in the District
<u>15</u>	Technical Working Group
<b>181</b>	<b>TOTAL</b>

5. All attendees are advised to be at the venue at exactly 8 o'clock in the morning and are requested to bring laptop and extension cord; soft and hard copy of finalized accomplishment report for 2017, and activities for 2018.

6. There will be no registration fee to be collected. Funds for these purpose shall be charged against division/school GAD fund to defray cost of food and venue subject to COA accounting and auditing procedures.

6. Attached to this memorandum are the matrices of activities, opening and closing program.

7. Immediate and wide dissemination of this memorandum to all concerned is desired.

*R. Pozon*

**RONALDO A. POZON, Ph. D., CESO V**  
Schools Division Superintendent